



## CHILD CARE REFERENCE FORM

1. All references must be translated into English on this form with the original attached.
2. We encourage you to provide as many additional references as possible. (photocopy this form)
3. Please ask each employer to fill in a separate form.
4. Please type or write clearly on this form using black ink.

Name of Applicant \_\_\_\_\_

How long have you known the Applicant? \_\_\_\_\_

In what capacity do you know the Applicant? (*friend, neighbor, ?*) \_\_\_\_\_

Are you related to the Applicant? (*parent, brother, sister, ?*) \_\_\_\_\_

*Please note: people related to you may not provide a mandatory reference but CAN provide an additional reference for you! Copy this form!*

How long have you employed the Applicant as a childcare giver? (*please list below*)

Approximate Dates of Care <small>From To</small>	Names / Ages of Children <small>when the supervision began</small>	Outline Responsibilities <small>e.g. bathing, playing, change diapers, help with homework, other activities</small>	Amount of Care Provided <small>Please approximate the number of hours of care you provided</small>
	1		
	2		
	3		
	4		
	5		
	6		
	7		

(As a prerequisite to care for children less than two years of age, the Applicant must document a minimum of 200 hours experience with children under age two. Please estimate the number of hours the Applicant cared for all your children).

Describe the Applicant's personality:

\_\_\_\_\_  
\_\_\_\_\_

Would you recommend this Applicant for placement as an Au Pair? (*Please be specific*)

\_\_\_\_\_  
\_\_\_\_\_

Any additional comments? \_\_\_\_\_

\_\_\_\_\_

Name of Person completing this form: \_\_\_\_\_ Telephone \_\_\_\_\_  
(Please print)

Street Address \_\_\_\_\_

City \_\_\_\_\_ Postal code \_\_\_\_\_

Country \_\_\_\_\_ Best time to call \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



**AU PAIR CHARACTER REFERENCE**

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Name of Applicant \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

How long have you known the Applicant? \_\_\_\_\_

Please indicate the Applicant's ability in the following areas:

Communication skills	í Excellent	í Good	í Fair	í Poor
Reliability	í Excellent	í Good	í Fair	í Poor
Work quality	í Excellent	í Good	í Fair	í Poor
Maturity	í Excellent	í Good	í Fair	í Poor
Friendliness	í Excellent	í Good	í Fair	í Poor
Manners	í Excellent	í Good	í Fair	í Poor
Attitude	í Excellent	í Good	í Fair	í Poor
Grooming	í Excellent	í Good	í Fair	í Poor
Ability to handle stress	í Excellent	í Good	í Fair	í Poor
Ability to handle emergencies	í Excellent	í Good	í Fair	í Poor
Ability to work with others	í Excellent	í Good	í Fair	í Poor

Please list any strengths and/or weaknesses of the Applicant \_\_\_\_\_

\_\_\_\_\_

Please describe the Applicant's personality \_\_\_\_\_

\_\_\_\_\_

Name of person completing the form \_\_\_\_\_

*(Please print)*

Street Address \_\_\_\_\_

City/State/Country \_\_\_\_\_

Postal code \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

Telephone \_\_\_\_\_ Best time to call \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



Name of applicant .....

# Character Reference from Parent

## PRIVATE AND CONFIDENTIAL

*To the Applicant* Please give this form to your mother or father.

*To the Referee* Your child is applying to participate in a aupair/nanny program. The program would involve him/her living with a family and caring for their children and being part of the household and thus participating in the general housekeeping. Please give your honest opinion of your child's suitability for this program by completing the form, and returning it directly to us. We may contact you directly to seek confirmation or clarification of your answers. The information you provide on this form will be treated in the strictest confidence.

Name .....

Telephone ..... E-mail .....

Does your child still live with you? .....

Please give your opinion about your child's:

a) ability to adapt to new situations .....

.....

b) sense of responsibility and maturity – please give examples.....

.....

c) Does your child have specific chores around the house that are his/her specific responsibility? Please detail.....

.....

d) What is your child's general attitude towards lending a helping hand with chores that are not his/her specific responsibility?

.....

e) ability to form good relationships with others .....

.....

f) Do you feel your child would be best suited to an environment where the duties required are very strictly laid out or do you think they would suit an environment where they have good guidelines but are also expected to act on their own initiative?.....

.....

How would you rate your child's housekeeping ability?

.....

I declare that the above information is correct and complete to the best of my knowledge. I do not know of any reason why my child would be unsuitable for the program.

Signature ..... Date .....

OFFICE USE ONLY VERIFIED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: